

City Light Advisory Board
Meeting Summary
December 16, 2003, 8:30 am – 1:30 pm
SCL Board Room, Key Tower

Board members: Jay Lapin, Carol Arnold, Donald Wise, Sara Patton, Randy Hardy

Also present: Andrew Lofton (Mayor's Office), Carol Butler (Legislative Central Staff), Jim Ritch, (Superintendent City Light), Thomas Dunlap, (Department of Finance), Julie Tobin (Office of Policy & Management)

- The Advisory Board moved to elect a new Chair for 2004. Carol Arnold nominated Don Wise and Sara Patton seconded the nomination. All board members present voted in favor. Don Wise will serve as the City Light Advisory Board Chair starting on December 22, 2003. The Board also agreed to term the position as Chair rather than Facilitator.
- The January 20 meeting will be kept to three hours, but Board members should hold the day open in case last minute work items arise.
- Don Wise gave an update on the December 10 introductory meeting of the Rates Advisory Committee (RAC). The RAC consists of approximately 29 members. The role of the RAC is to determine: 1) Overall revenue requirements; 2) revenue allocation to rate classes and 3) what rate design should be in each rate class. To clarify roles and interaction between the RAC and the Advisory Board, Don recommended that the Advisory Board target the February meeting of the RAC for a presentation by the Advisory Board members.
- Andrew Lofton introduced Alec Fisker to the Advisory Board. Alec will start as the Energy Policy Advisor with the Office of Policy & Management on January 5, 2004. Alec will staff Mayor Nickels on City Light issues and will work closely with the City Light Advisory Board.
- The Advisory Board discussed the latest working draft of their first annual report with the goal of making only substantive changes and reviewing the tone. Carol Arnold agreed to review the financial section. Jay Lapin and Sara Patton agreed to incorporate the changes within 48 hours. Don Wise will work with Julie Tobin distribute a draft to a selected group for review by Friday December 19.
- The Advisory Board will further discuss an outreach strategy for the release of the report at the January 20 Advisory Board meeting. Don Wise is putting together list of groups to present the report to. The Advisory Board asked Jim

Ritch if they could have more input from Bob Royer on an outreach strategy. They will also talk to the Mayor's Office and Council regarding the best method of release to the media. Jim Ritch will provide advice on an outreach strategy to City Light employees.

- Andrew Lofton discussed the nomination of Jorge Carrasco as the new City Light Superintendent and his possible visits to Seattle the first and third weeks of January. Don Wise and Andrew will coordinate meetings with the Advisory Board during those visits.
- The Advisory Board agreed it would be a good idea for selected Board members and Jim Ritch to meet with Dwight Dively, Finance Director in early January.